



University Registrar

Procedure for Official Name Change

An individual seeking an official name change for their University administrative records must complete the below application. It should then be submitted to the Registrar for your School along with the supporting documentation requested.

OFFICIAL NAME CHANGE AFFIDAVIT

PLEASE TYPE OR PRINT CLEARLY

STATE OF: _____

COUNTY OF: _____

Being of full age and being duly sworn according to law, upon my oath I herein certify that:

- 1. The name that appears on my birth certificate is:

- 2. I have changed my name to:

Select one:

- a. _____ based upon attached court order
- b. _____ based upon New Jersey common law
- c. _____ based upon attached supporting documentation

- 3. I am submitting the following supporting documents for this legal/official name change:

- 4. My social security number is _____ - _____ - _____

- 5. I am not changing my name for any fraudulent purpose or to avoid criminal prosecution.

- 6. I am making this Affidavit in order to aid the appropriate agencies in correcting or adjusting my records.

Signature

School of the University:

Address

_____ **GSBS** _____ **SHRP**

City, State, Zip

_____ **NJDS** _____ **SN**

Date

_____ **NJMS** _____ **SOM**

_____ **RWJMS** _____ **SPH**

Sworn to and subscribed before me

This date: _____

Notary Public