



Office of Disaster Preparedness

Issue 2—4th Quarter

November 15, 2009



The UNIVERSITY HOSPITAL

University of Medicine & Dentistry of New Jersey

The University Hospital Office of Disaster Preparedness (ODP)

LOCK DOWN

Do you know what to do if the hospital goes into Lock Down? A Lock Down occurs because of an IMMEDIATE life threat. This can occur because of a significant weather event or an "active shooter" or someone identified with a weapon on or near the campus. You need to stop where you are and attempt to hide in the nearest room. Attempt to barricade the door if possible. DO NOT ATTEMPT TO EVACUATE.

Refer to the Emergency Operations Plan and the Emergency Response Guide for further information.

Fire Warden

Each unit has identified a person to act as a fire warden. The Fire Warden is responsible to ensure all staff are aware that a fire alarm has activated and ensure all procedures are being followed in accordance with the facility's Fire Alarm Response Plan. The Fire Warden also identified "buddies" who are utilized to assist a person with a disability that may need assistance with movement during a fire alarm. Remember that after each fire alarm, the Fire Warden is responsible to complete the Fire Alarm Evaluation form and forward this form to the Hospital Safety Officer, James Hogle, III located in the hospital, room A-220.

H1N1 Information

As H1N1 continues to be identified throughout the region, University Hospital continues to ensure that we are prepared for handling the patients that may come to the facility as well as ensure the safety of our staff and the facility. The H1N1 information is very dynamic and is updated regularly by the Department of Health and the Center for Disease Control. For additional information regarding H1N1 go to: www.umdny.edu/flu

You can also contact the hospital Infection Control Department at extension 2-7081 or the UH Office of Disaster Preparedness at extension 2-4668

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Special points of interest:

- All departments have received the updates to the Emergency Operations Plan (orange binder)
- Are you and your family prepared to deal with a disaster at home? If not try www.ready.gov for some helpful information
- Need training? Call us at 2-4668

Meet the Office of Disaster Preparedness (ODP)



The Office of Disaster Preparedness would like to welcome our newest team member,

Adam Perper. Adam comes to University Hospital from Englewood Hospital where he worked as a Paramedic as well as with the Emergency Management Office, assisting with Emergency Opera-

tions Plan design and participating in the facility's Emergency Operations Center during emergency events. Adam will be working on multiple projects including planning, response and evaluation. If you need to contact Adam Perper call extension 2-4668 or perperas@umdny.edu

The Office of Disaster Preparedness receives assistance from various personnel to provide training. The primary support personnel to the Office of Disaster Preparedness include Dennis Boos, Director for the UMDNJ Community Training Center and Tim Phelan, Regional Medical Coordination Center Coordinator.

H1N1—What you need to know

What can I do to protect myself and my patient?

- Hand Hygiene—Wash your hands before and after every patient encounter. If you cannot wash your hands with soap and water, utilize the alcohol based hand sanitizer. Be sure to wash your hands for at least 15 seconds.
- If you are treating a patient with suspected Influenza Like Illness (ILI), have the patient wear a surgical mask and you must wear an N-95 mask and other personal protective equipment as indicated. If you require fit testing for an N-95 mask, speak to your supervisor immediately. You must be fit tested annually.

- Cover your cough. Make sure that if you use proper cough etiquette by covering your cough with tissues.
- Vaccinations—H1N1 vaccines will be available to all employees that want the vaccine. However, we need to follow the CDC guidelines with providing the vaccine to specific patients and personnel first. We will continue to receive vaccine, and as it becomes available, additional groups will be able to receive the vaccine.



Additional information

- If you have questions or concerns regarding H1N1 Influenza and/or seasonal flu, call NJPIES 24x7 at 800-222-1222 for up-to-date answers and information.
- The New Jersey Department of Health and Senior Services has opened a toll-free telephone line for the general public to call in regard to H1N1 Influenza and Vaccine. The telephone line will be operational Monday through Friday, from 9 a.m. to 5 p.m. The number is 1-866-321-9571

Emergency Operations Plan—Test your knowledge

For answers please see the yellow box on the lower right side of this page.

1. What color vest will the Fire Warden be wearing during a Fire Alarm activation?
2. Where can I find my evacuation meeting area?
3. Who is the Hospital Safety Officer?
4. Who is the Patient Safety Officer?
5. What number do I call for an EMERGENCY (non-medical)?
6. What number do you dial in the

"Fail to plan, and plan to fail"

event there is a MEDICAL EMERGENCY?

7. How often does the Disaster Preparedness Cabinet need to be checked?
8. What color are the emergency outlets within the hospital (these are to be used for life safety equipment only)?
9. Who do I contact if I identify some suspicious activity within the hospital?

Remember those fire safety acronyms!

P-A-S-S

Pull—Aim—Squeeze—Sweep

RACE

Rescue—Alarm—Contain—Extinguish



Hospital Decontamination Team—Members needed!

Ever wanted to help when disaster strikes? Sitting home wanting to do something to help your fellow man?...then...

JOIN THE DECON TEAM!!!

The Decon Team is comprised of various UH employees, from nurses to physical plant, from EMS to patient transport.

Decon team members respond from work or home to provide decontamination ser-

vices to affected patients.

How do I get on the Decon team?

Adam Perper, MS NREMT-P is the Decon team leader. Adam can be reached at: 2-4668 or perperas@umdj.edu. Interested applicants will be provided a list of requirements.



Answers to questions above

1. Orange
2. The meeting area is located within your Department Specific Disaster Plan (in the Orange Emergency Management Plan binder)
3. James Hogle, III
4. Joanne Spears
5. 222
6. 111
7. Every Week
8. Emergency outlets are RED
9. Contact UMDNJ-Department of Public Safety