

Yearbooks

The University has contracted with two (2) vendors to provide Yearbooks to UMDNJ. The contract is Proposal #P09-097 and is in effect through March 31, 2013, and may be extended two (2) additional years at the discretion of the University.

Method of Engagement

UMDNJ using departments must obtain quotes from the two Contractors, which will be listed on our Web page (www.umdj.edu/purchweb). Contractors will be provided with specific project detail in order to submit a quotation.

Contractors must submit all requested pricing information. Failure to submit all requested pricing information may result in a Contractor's price quote being considered non-responsive. Contractors must submit all requested written or verbal pricing information within two (2) business days of the request.

Each Contractor must hold its price(s) firm for the duration of project in order to permit the completion of the evaluation of quotes received and the contract award process.

In some instances, a Contractor may be asked to meet with a departmental staff member to discuss the project before a Contractor is selected. Experience with the subject, subjective creativity and design quality may be factors, which will be considered in addition to pricing.

The requesting UMDNJ department will submit a requisition to the Purchasing Department and a UMDNJ purchase order will be issued in the amount of the quotation to the Contractor selected for the project.

The two contractors for this RFP are as follows:

Herff Jones

4501 West 62nd Street
Indianapolis, IN 46268
Contact : Christine Grazio
908-642-6699
cggrazio@herffjones.com

Jostens, Inc.

3601 Minnesota Drive
Suite 400
Minneapolis, MN 55435
Contact : Brian Ierardi
732-245-9120
brian.ierardi@jostens.com