



Purchasing Services

TO: All Bidders **DATE:** December 2, 2008
Provide Prosthetic and Orthotic Devices
and Services for
The Inmates of NJDOC
RFP #P09-047

FROM: Yvonne Miranda **SUBJECT:** Addendum #1
Senior Buyer

Bid Due Date: **December 16, 2008 2:00 p.m.**

ADDENDUM #1

The following constitutes Addendum #1 to the above referenced solicitation. This addendum includes the following parts:

Part 1: Answers to questions asked by prospective bidders.

Part 2: Additions, deletions, clarifications and modifications to the RFP. **NOTE: Major revisions are included, please review carefully.**

It is the bidder's responsibility to ensure that all changes are incorporated into the original RFP.

All other instructions, terms and conditions of the RFP shall remain the same.

PART 1
Answers to Questions

Note: Some questions have been paraphrased in the interest of readability and clarity. Each question is referenced by the appropriate RFP page number(s) and section where applicable.

#	Page #	RFP Section Reference	Question	Answer
01	3	1.2	How, and by whom, will the medical necessity of an orthotic or prosthetic device be determined?	See Modification #1 below.
02	14	3.1.2	Is New Jersey state licensure required?	Yes, see Modification #2 below.
03	14	3.1.3	Is it permissible for services to be rendered to inmates within the NJDOC facilities in a medical clinic setting on a routinely scheduled clinic basis? For example: schedule all inmates requiring services to be seen on appointed day (either every other week or monthly), based on facility preference and need.	Yes.
04	15	3.1.8	Can you provide a breakdown of volume of orders to differentiate between orthotic and prosthetic devices?	The requested breakdown is not available to UMDNJ. The listed statistics were reported by the former medical services contractor.
05	17	3.1.9.1 And 3.1.9.2	The listed turn around response times for delivery may not be appropriate or feasible for certain prosthetic and orthotic items. May these time frames be reconsidered?	Yes. See Modifications #4 & #5 below.
06	17	3.1.9.4	If an inmate is not satisfied with an orthotic or prosthetic device supplied by the contractor, will the contractor's invoice for such device(s) be honored?	Yes, provided the UMDNJ primary care practitioner accepts the device, the contractor's invoice will be paid. See Modification #3 below
07	17	3.1.10.1.2	How will the referenced Medicaid numbers be supplied to the contractor? Does the use of a Medicaid number implicate the necessity of the contractor's waiting for Medicaid prior authorization before manufacturing and delivery of a product?	UMDNJ is working with the Medicaid agency to process billing. An inmate's SBI number will be the Medicaid number. UMDNJ will continue to provide authorization for services to be performed and the contractor will invoice UMDNJ for services rendered.
08	23	4.16	What, if any, is the cut-off date after service delivery by which claims for payment must be submitted?	See modification #6 below.

09	69	8.0	How does the price sheet provide for payment of preparatory devices that may be required before the patient's permanent prosthetic devices is manufactured and fitted? Does line #5 provide for off-the-shelf items or custom items?	We understand line # 12 of the price sheet would provide for payment of preparatory devices. The price sheet is modified to provide for separate pricing of these items.

PART 2
Additions, Deletions, Clarifications and Modifications to the RFP

All references are to page numbers and sections of the RFP issued 08/08/08.

#	Page #	RFP Section Reference	Additions, Deletions, Clarifications and Modifications
01	3	1.2 Third paragraph	First sentence: Delete "cans" and insert "canes." After second sentence, insert the following sentence: "Using a form substantially in the format of the attached Exhibit A, dated December 2, 2008, the UMDNJ primary care practitioner will make the determination of medical necessity for an orthotic or prosthetic device and provide record of that determination as provided in Exhibit A."
02	14	3.1.2	This section is restated as follows: "As a condition of contract award, the orthotist and prosthetist must hold a current license issued by the state of New Jersey and certification from the American Board of Certification (ABC) in orthotics and/or prosthetics."
03	14	3.1.3	Add the following sentence to the end of this section: "As part of its evaluation and screening process, the contractor shall provide the inmate with a visual representation (e.g. a photograph or brochure) of the device(s) to be supplied in fulfillment of the order."
04	17	3.1.9.1	Delete "24 hours" and insert "3 weeks."
05	17	3.1.9.2	Delete "48 hours and insert #5 weeks."
06	23	4.16 First paragraph	At the end of the first paragraph, add the following sentence: "The contractor shall submit invoices (claims) for payment within 180 days of the date when service was rendered."
07	69 & 70	8.0	The attached price sheet dated December 2, 2008 must be used when submitting bids under this RFP.

End of Addendum #1