

**TO:** All Bidders  
Architectural / Engineering Services for the  
Clinical Research Expansion Building for the  
School of Osteopathic Medicine – Stratford Campus  
(RFP # P06-075)

**SUBJECT:** Addendum #1

**DATE:** March 6, 2006

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**1.** Section 6.2.1 shall be replaced in its entirety with the following:

6.2.1 The required Architectural/Engineering (A/E) Services associated with the project include, but are not limited to, the following:

**2.** Section 6.6 shall be replaced in its entirety with the following:

6.6 Leadership in Energy & Environmental Design (LEED) Certification

6.6.1 The project shall obtain a minimum of Certified Level LEED Certification. UMDNJ will require a minimum of 30 points to assure this Certification Level.

6.6.2 The A/E firm will be responsible for providing Division 1 LEED Specifications and to hire or employ a LEED Consultant to register, monitor and certify the project. The LEED Consultant shall be a firm or individual who is a LEED Accredited Professional, as designated by the U.S. Green Building Council (USGBC), and shall have experience with conducting charrettes and goal-setting exercises, LEED documentation and the LEED certification process.

6.6.3 The LEED Consultant, as the LEED project team leader, will be responsible for the appropriate coordination during all phases of the project design, procurement, construction and documentation to help maintain the projects certification goals and obtain the LEED Certified rating. The LEED Consultant shall manage the project teams' documentation requirements for LEED submission and shall be responsible for assembling the final submission to USGBC for review and certification.

6.6.4 The A/E firm will be responsible to pay the cost for LEED registration and certification.

6.6.5 It is expected that the A/E firm will work with UMDNJ and the CM on cost benefit analysis and Energy Modeling of the building systems within the LEED rating system to determine which are appropriate for the project.

3. Attachment “C”: Construction Documents Fee Proposal Form (Page Two of Two) shall be replaced in its entirety with the Fee Proposal Form (Revised) attached.

4. Question from the Biber Partnership.

Q. What is the extent of wet labs vs. dry labs on this project?

A. All laboratories described in the project scope of work are wet laboratories.

5. Questions from Hillier Architecture.

Q1. Will steam and chilled water services be provided by the campus or will equipment be required in the building?

A1. There are no central campus steam or chilled water services. All services required by the building will be provided by new equipment within the new building.

Q2. Do we need our consultants to submit the following forms?  
(Hillier will be providing our own copy) with the proposal:  
Executive Order 134, MacBride Principles Certificate,  
Business Associate Agreement and Ownership Disclosure Form.

A2. No

End of Addendum #1

ATTACHMENT C

CONSTRUCTION DOCUMENTS FEE PROPOSAL FORM

THIS IS A TWO (2) PAGE FEE PROPOSAL FORM  
COMPLETE, SIGN, AND SUBMIT ALL PAGES  
THIS IS PAGE TWO OF TWO (REVISED)

Fees for professional Architectural / Engineering Services for the project as described herein:  
Architectural/Engineering Services Fee, Part II, LEED Certification, Design Development, Construction Documents, Bidding or Negotiation, Construction Administration and the Project Close-Out Phase.

Proposed Basic Services Lump Sum Fee: \_\_\_\_\_%  
of the Fixed Limit of Construction Cost

Not-to Exceed Lump Sum Fee for Reimbursables: \_\_\_\_\_%  
of the Proposed Basic Services (Part II) Lump Sum Fee

Please provide as Attachment C.1 a listing of the numbers and dates of all Addenda received.

Please provide, as Attachment C.2, a schedule of standard hourly billing rates for employees, consultants, subcontractors, etc. which can be used for the calculation of fees for any additional services requested and authorized by the owner. Hourly billing rates submitted shall remain constant over the life of the Contract; they shall not be subject to escalation or adjustment.