



UNIVERSITY POLICY

SUBJECT:	STUDENT AFFAIRS	TITLE:	RECOMMENDATIONS FOR APPLICANTS FOR ADMISSION TO UMDNJ EDUCATIONAL PROGRAMS		
CATEGORY: Check One	Board of Trustees <input type="checkbox"/>	Presidential <input checked="" type="checkbox"/>	Functional <input type="checkbox"/>	School/Unit <input type="checkbox"/>	
Responsible Executive:	Vice President for Academic Affairs		Responsible Office:	Academic Affairs	
CODING:	00-01-25-52:00	ADOPTED:	09/19/08	AMENDED:	10/04/10
				LAST REVIEWED: 10/04/10	

I. PURPOSE

To set policy concerning the consideration of recommendations supporting the admission of applicants to all UMDNJ educational programs.

II. ACCOUNTABILITY

Under the Executive Vice President for Academic and Clinical Affairs, the Deans shall ensure compliance with this policy. The chief admissions officer and the chair of the admissions committee at each School shall be responsible for the implementation of this policy.

III. APPLICABILITY

This policy applies to all recommendations, including, but not limited to, those received from University Trustees, the President, Executive and Senior Vice Presidents, Vice Presidents, other University officers, the Deans, other School officers, faculty, alumni, and elected and appointed federal, state, county and municipal officials, in support of applicants' admission to all UMDNJ educational programs.

IV. POLICY

- A. In making admissions decisions, admissions officers or admissions committees will consider only recommendations that are in writing in accordance with the format and other requirements of each School.
- B. Only those recommendations that clearly demonstrate that the applicant is personally known to the person making the recommendation through educational, professional or personal relationships will be considered.
- C. Letters of recommendation are one of many considerations in admissions decisions, which occur in light of all the School's requirements for admission. In making admissions decisions, only the School's objectives of providing the most talented and diverse graduates will be considered.

By Direction of the President:

Signature on file

Executive Vice President for Academic and Clinical Affairs