



## UNIVERSITY POLICY

**SUBJECT:** HEALTH AND SAFETY      **TITLE:** ENVIRONMENTAL/OCCUPATIONAL HEALTH

**CODING:** 00-01-45-20:00      **ADOPTED:** 10/15/91      **AMENDED:** 04/01/97

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### I. PURPOSE

To provide a healthy and safe learning and work environment for all UMDNJ faculty, staff and students.

### II. ACCOUNTABILITY

Under the direction of the President, the Vice President for Administration shall ensure compliance with this policy. The Director of Environmental and Occupational Health and Safety Services (EOHSS) shall implement this policy in conjunction with the Deans and Vice Presidents or their designees.

### III. POLICY

#### A. Requirements:

1. The University is committed to providing a healthy and safe learning and work environment for its students, faculty and staff. The Department of EOHSS has been established to assist the University in fulfilling this commitment.
2. The Department of EOHSS develops, implements and administers UMDNJ's occupational health and safety programs, including, but not limited to:
  - a. NJ Worker and Community Right-to-Know (RTK) Compliance
  - b. PEOSHA Safety and Health Standards Compliance
  - c. Health and Safety Education
  - d. Industrial Hygiene Services
  - e. Hazardous Waste Management
  - f. Chemical Safety
  - g. Laboratory Safety
  - h. Fire/Life Safety
3. To ensure that programs and policies are administered University-wide in a uniform and coordinated manner, the Department of EOHSS will work with the schools and units through their respective School/Unit Safety Committees (USCs) and collectively through the Campus Safety Committees (CSCs).

4. A School/Unit Safety Committee (USC) is comprised of peer level faculty and staff members who develop, implement and enforce health and safety policies and procedures within that school/unit. The USC will also address day to day safety concerns specific to the school/unit's operation and facilities. The chairs of each school/unit safety committee will serve on the Campus Safety Committees (CSCs).
5. Campus Safety Committees (CSCs) will be comprised of USC chairpersons (or school/unit designees) from each school/unit on the campus. The CSC is meant to serve as a forum for the schools, units, and University Administrators to share strategies and approaches for the implementation, enforcement and resolution of campus-wide health and safety issues. The CSCs will be chaired by the Director of EOHSS or a designee approved by all the schools/units on the campus.

B. Responsibilities:

1. The Department of EOHSS is responsible for:
  - a. providing the schools and units with technical support and services to minimize potential health risks to students and employees from hazardous substances;
  - b. assisting the University in maintaining compliance with the associated laws and regulations;
  - c. developing and administering policies and procedures with participation from the campus communities to prevent, control, and manage occupational exposures from chemical, biological, and physical hazards;
  - d. establishing health and safety standards;
  - e. developing health and safety education curricula and training;
  - f. conducting workplace surveys and inspections; and
  - g. coordinating external reporting.
2. The CSCs are responsible for ensuring the development, implementation and maintenance of campus health and safety programs, associated policies and procedures and resolving related issues.
3. The USCs are responsible for developing, implementing and enforcing safety and health procedures and work practices for various hazardous substances within their unit and ensuring compliance with the related regulations on a school/unit level.

By Direction of the President:

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Vice President for Administration