



UNIVERSITY POLICY

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| SUBJECT: | ACADEMIC AFFAIRS | TITLE: | TUITION REIMBURSEMENT FOR FACULTY | | |
| CATEGORY: Check One | Board of Trustees <input type="checkbox"/> | Presidential <input checked="" type="checkbox"/> | Functional <input type="checkbox"/> | School/Unit <input type="checkbox"/> | |
| Responsible Executive: | Vice President for Academic Affairs | | Responsible Office: | Academic Affairs | |
| CODING: | 00-01-20-35:00 | ADOPTED: | 07/01/87 | AMENDED: | 08/03/10 |

LAST REVIEWED: 08/03/10

I. PURPOSE

To set forth policy on tuition reimbursement for faculty members.

II. ACCOUNTABILITY

Under the Executive Vice President for Academic and Clinical Affairs, the Deans shall ensure compliance with and shall implement this policy.

III. POLICY

- A. Tuition reimbursement for faculty members represented by collective bargaining units whose contracts with the University provide for tuition reimbursement shall be governed entirely by those contractual provisions.
- B. For all other faculty, tuition reimbursement may be provided for part-time enrollment at accredited institutions in continuing education courses that will enhance professional abilities or job performance, subject to prior approval and authorization in writing by the pertinent supervisor, based upon availability of funds and the academic and business needs of the program, department and School.
- C. Authorized tuition reimbursement will be provided after the successful completion of the course by the faculty member.

By Direction of the President:

Vice President for Academic Affairs