

POLICY COMMUNICATIONS REPORT (PCR)

DATE: August 25, 2009

Policy Name and Code #: Insurance Property, 00-01-50-86:01

Check one of the following actions:

New Revised (Substantive) Revised (Non-Substantive)
 Rescinded Reclassed

Date of Action: August 25, 2009

Purpose of Policy:

To establish protocol for the management of property related insurance claims.

Motivation for Revision:

Change in accountability.

Highlights:

- Change in ACCOUNTABILITY Section from Senior Vice President Administration and Finance and Vice President for Finance and Treasurer to Senior Vice President and General Counsel.
- Added phone number for reporting losses.
- Added All Other Losses to Definition Section.

Review/Approval Process

Revised by Risk & Claims Management and reviewed and accepted by the Policy Review Group.