

HUMAN RESOURCES

Training & Organizational Development

Sample Individual Development Plan

Individual Development Plan for _____ Date: _____

What are my goals?

1.

2.

3.

What action steps can I take to reach my goals?

1. due date_____

2. due date_____

3. due date_____

What strategies will help me reach my goals?

1.

2.

3.

What resources or support will I need?

1.

2.

3.