

### **Human Resources Policy Updates:**

Two policies have been reclassified from the University-wide policy repository maintained by the Office of Policy & Project Management to the Human Resources policy portfolio:

- Sanctions for Late Appraisals – from 00-01-10-18:00 to 30-01-20-60:00
- Layoff – from 00-01-30-50:00 to 30-01-20-30:15

Visit <http://www.umdnj.edu/hrweb/policies/index.htm> to view these and other updated Human Resources policies. If you have any questions, please contact your assigned Human Resources Generalist.

*“Transforming the Delivery of Human Resources Services”*