

Standard Work Week Hours

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UMDNJ has three standard work weeks in place. A standard work week for a position is specified in UMDNJ's classification system (excluding meal period) as either thirty-five hours (35), thirty-seven and one-half hours (37.5), forty hours (40), or no limit exempt (a minimum of 37.5 hours). Any changes in the standard work week must be approved by Human Resources before implementation and must comply with FLSA regulations, UMDNJ needs and collective bargaining agreements, if applicable.

Standard Hours/Day – Are defined at UMDNJ as the standard work week hours for that classification divided by 5 (e.g., 35hrs/wk divided by 5 work days = 7hrs/day).