



HUMAN RESOURCES POLICY

SUBJECT:	Compensation	TITLE:	Merit and General Increases		
CATEGORY: Check One	Board of Trustees <input type="checkbox"/>	Presidential <input type="checkbox"/>	Functional <input checked="" type="checkbox"/>	School/Unit <input type="checkbox"/>	
Responsible Executive:	Vice President for Human Resources		Responsible Office:	Compensation Services	
CODING:	30-01-30-15:00	ADOPTED:	07/01/90	AMENDED:	12/03/09
			LAST REVIEWED: 12/03/09		

I. PURPOSE

To set policy for the administration of general and merit increases.

II. ACCOUNTABILITY

The Vice President for Human Resources shall ensure compliance with this policy. The schools and units shall implement this policy.

III. APPLICABILITY

This policy applies to staff employees only (non-faculty).

IV. POLICY

- A. Regular staff employees represented by a union will receive pay increases as negotiated in their collective bargaining unit agreement at http://www.umdj.edu/hrweb/labor_relations/unions.htm.
- B. Non-union staff employees will receive increases consistent with compensation programs when approved by senior management and/or the University Board of Trustees.

By Direction of the President:

Vice President for Human Resources