

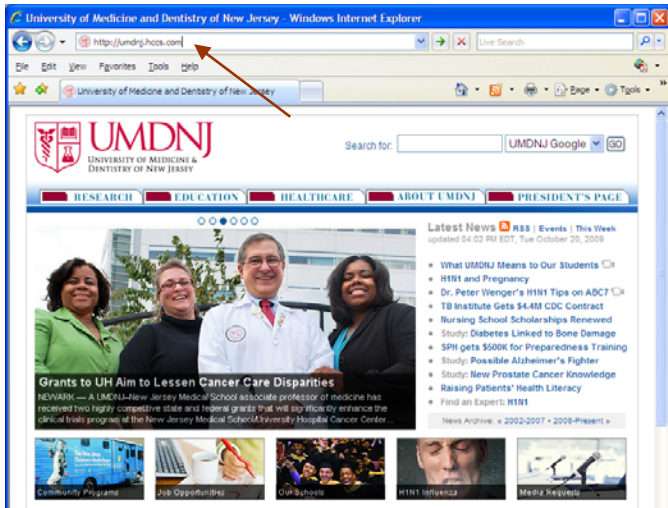
How to Access the Mandatory Training

<http://umdnj.hccs.com>

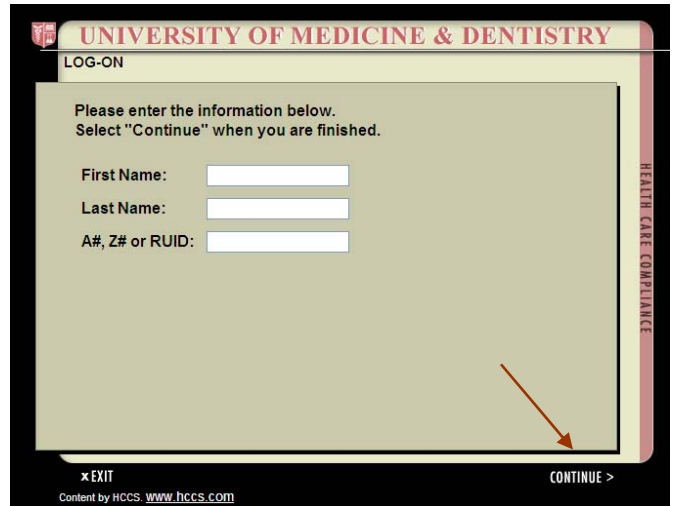
Step 1. Open your web browser and type in the address bar:

<http://umdnj.hccs.com>

Then click the enter key to proceed



Step 3. Type in you **First Name, Last Name and A#, Z# or RUID** provided by your coordinator, Then click **continue** to proceed to the training



Step 2. Complete all the survey questions by selecting “Yes or No” and click the **SUBMIT** button

A screenshot of a survey form on the UMDNJ website. The form contains five questions with radio button options for 'Yes' and 'No'. A red arrow points to the 'SUBMIT' button at the bottom right. The questions are:
1. Do you perform or submit medical billing, cost reports, claims, or medical coding?
2. Do you work in a clinical area AND negotiate, review, monitor or execute clinical service contracts? Do these contracts cover health services, or lease agreements for providers of health services which are billed to Medicaid/Medicare by a provider? Please select "Yes" if you answered "Yes" to any of these questions.
3. Are you a member of or employed by a Faculty Practice Plan associated with UMDNJ?
4. Do you work at UMDNJ University Hospital?
5. Do you work at University Behavioral Health Care (UBHC)?

Step 4. Based upon your answers to the survey, you will see the necessary training courses

