

## **Budget Terminology**

**Fiscal Year:** The current fiscal year at UMDNJ is 2012. This fiscal year started on July 1, 2011. The budget for fiscal year 2013 will start on July 1, 2012.

**Period:** The months of the fiscal year. July is period 01.

**Chart:** The listing of accounts that UMDNJ uses to record accounting transactions. The number is always "1".

**Fund:** UMDNJ uses a system of accounting called "Fund Accounting". A fund is a self-contained entity that includes its own asset, liability, revenue, expenditure and equity accounts. There are many funds at UMDNJ. They consist of two letters and four digits.

**Index:** A cost collection center used at UMDNJ. It is typically 6 digits long.

**Encumbrance:** A reservation to indicate that charges are pending against the budget.

**Adopted Budget:** The Approved Budget for UMDNJ. This year's budget is approximately \$1.7 billion. The total number remains fixed for the year.

**Adjusted Budget:** The Approved Budget after budget adjustments are made. The accounts may change, but the total budget remains fixed.

**FOAPAL:** A FOAPAL is a string of numbers used to track budgets and expenses. It consists of a fund, org, account, program code, and sometimes an activity code or location code.