



Graduate School of Biomedical Sciences
New Jersey Dental School
New Jersey Medical School
Robert Wood Johnson Medical School
School of Health Related Professions
School of Nursing
School of Osteopathic Medicine
School of Public Health

Board of Trustees

**University of Medicine and Dentistry of New Jersey
Board of Trustees Meeting
April 17, 2007**

Stanley S. Bergen Building
15th Floor Board Room
65 Bergen Street, Newark, NJ

Present: Chair Robert Del Tufo, Esq.; Kevin Barry, M.D. (via telephone); James Broach, Ph.D.; Mary Ann Christopher, RN, MSN, FAAN; Kevin Covert, Esq. (via telephone); Milton Hollar-Gregory, Esq.; John Hoffman, Esq.; Fred Jacobs, M.D., J.D.; Jonathan Orenstein, D.M.D.; Eric Pennington, Esq.; Anita Spivey, Esq.; Anthony Terracciano

Also Attending:

Simone Bellamy, Special Assistant to the Board of Trustees
Theodore Brown, Esq., Director of Compliance Activities, Legal Management
Edward Burke, CFO, University Hospital and Special Advisor to the President
Laetitia Caldwell, Special Assistant to the Executive Vice President
William Cambria, Esq., McElroy, Deutsch, Mulvaney & Carpenter, LLP
Michael Clarke, Esq., Vice President, Chief Ethics & Compliance Officer
Darlene Cox, President & CEO, University Hospital
Anna Farneski, Director of Communications & Media Relations
Dr. Cecile Feldman, Dean, NJDS
Dr. Larry P. Frohman, Associate Professor, NJMS
Dr. Audrey Gotsch, Dean, SPH
Richard Hamilton, Esq., Stern & Kilcullen, LLP
John Inglesino, Esq., Stern & Kilcullen, LLP
Sharon Joyce, Esq., Assistant Attorney General, State of New Jersey
Michael Knecht, Senior Vice President, Government & University Affairs
Christopher Kosseff, President & CEO, UBHC
Maryann Master, Senior Vice President of Administration
Denise Mulkern, Senior Vice President of Finance
Donna Perry, Executive Assistant to the President
Sharon Price-Cates, Esq., Governor's Authorities Unit
Dr. Denise Rodgers, Executive Vice President
Robert Schwartz, Faculty Secretary, NJMS
Alexandra Sedghi, Special Assistant to the President
Walter Timpone, Esq., McElroy, Deutsch, Mulvaney & Carpenter
Dr. Bruce Vladeck, Interim President

Minutes

- Mr. Del Tufo called the meeting to order at 2:31 p.m.
- Dr. Broach was sworn in as a member of the Board of Trustees. Mr. Del Tufo welcomed him and stated that he looked forward to working with him.
- Mr. Del Tufo read from the Open Public Meetings Act:

“The notice requirements provided for in the Open Public Meetings Law have been satisfied. Notice of this meeting was properly given in the Annual Notice which was transmitted to the Secretary of State. Notice of this meeting was also sent to various newspapers in the State and posted throughout the University.”
- The Board approved the Public Session minutes of the March 20, 2007 meeting.

Chair's Report, provided by Mr. Del Tufo:

- Mr. Del Tufo stated that the procurement policies approved by the Board in March are being implemented. One key step was the posting of job descriptions for several of the procurement positions, including one for the Director of Contract Management.
- Mr. Del Tufo noted that in light of the recent enlargement of the Board, and the three pending nominations, the Board Room in the Bergen Building will not be large enough to accommodate Board meetings. Dr. Vladeck suggested that the Board meet in the multipurpose room at the NJDS 12th Street Pavilion. Aside from being large enough to seat both the Board and the public, it is also on ground level, and is thus more accessible. The Board agreed to try the NJDS location for its next Newark meeting in June. Mr. Hoffman noted that the Open Public Meetings Act requires that the public notice be revised.

President's Report, provided by Dr. Vladeck:

- Dr. Vladeck commented that the tragedy at Virginia Tech raised issues about the University's responsibilities and capabilities in the event of similar emergencies. He stated that the University's public safety department is studying the events at Virginia Tech in order to determine whether any lessons might be derived for their own practices. The Office of Emergency Preparedness, led by Brendan McCluskey, is also involved in this effort. In addition, the University recognizes emergency situations call for effective and immediate communications, especially among leadership and management, so that the entire University community can be alerted. University Hospital already has a sophisticated communications plan, which might be expanded to include the rest of the University. Finally, Dr. Vladeck commented that the counseling services at UBHC would be extremely effective if there were a crisis. Mr. Terracciano noted the importance of ensuring that internal security staff, as well as local and state police, understands how emergency situations should be handled. In particular, because individual policemen are extremely concerned about their personal liability when they are involved in such situations, and such concern affects their behavior, there must be rehearsals of response plans, as well as coordination in the development of those plans. Dr. Vladeck stated that the University cooperates extensively with first responders, including law enforcement, in Newark, although it is slightly further behind in New Brunswick and Stratford. Next spring, the University will present the Board with a broadened emergency response plan. Mr.